



# Maine Board of Pesticides Control Online Portal

## Creating a Login Account

# Before You Begin



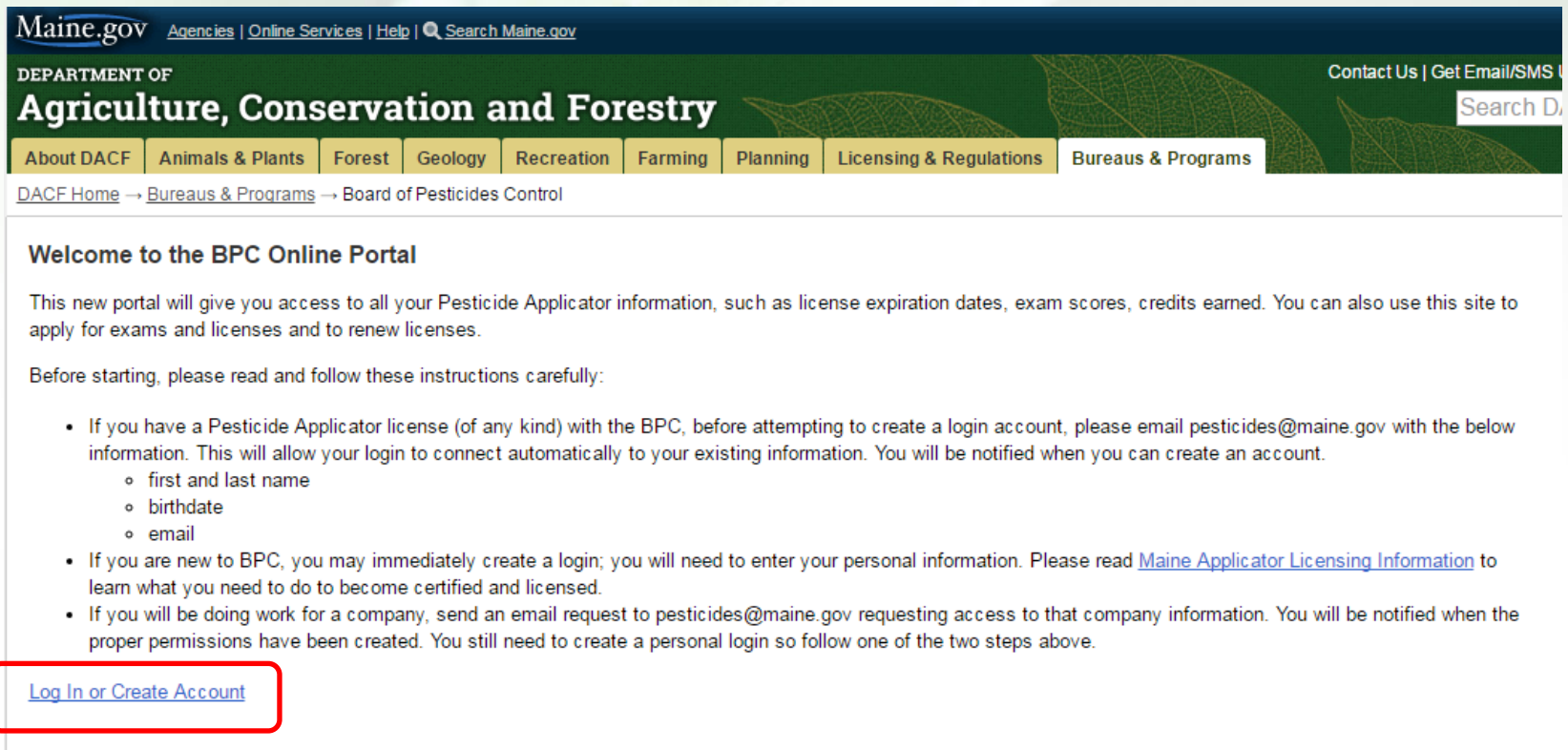
**Welcome to the Maine Board of Pesticides Control web portal. We hope this new service is helpful to you. Before attempting to create a login account, please read and follow these instructions carefully:**

- ❖ Anyone with a personal pesticide license (Commercial Master or Operator, Private, Agricultural Basic, or Restricted Use Pesticide Dealer) with the BPC must provide the information below to the BPC before attempting to create a login account by emailing [pesticides@maine.gov](mailto:pesticides@maine.gov). This will allow the system to automatically connect a new login to an existing individual in the database. Notification will be sent when it is possible to create an account.
  - first and last name
  - birthdate
  - email
- ❖ Anyone who does not hold an personal pesticide license in Maine may create a login immediately.
- ❖ Companies and Agencies need to have assigned Administrators. These are the people who will be doing the work within the BPC portal on behalf of the company or agency. Those persons need to create a personal login by following one of the two steps above. Then an email request should be sent to [pesticides@maine.gov](mailto:pesticides@maine.gov) with the individual's name, birthdate, email and Company or Agency name. Notification will be sent when the proper permissions have been created.
- Questions can be directed to [pesticides@maine.gov](mailto:pesticides@maine.gov) or by calling BPC at 207-287-2731.



# When you have received notification from BPC

Access the BPC portal at [maine.gov/bpc](http://maine.gov/bpc)  
Select Log In or Create Account at the bottom of the page

A screenshot of the Maine.gov BPC Online Portal. The header includes the Maine.gov logo, navigation links for Agencies, Online Services, Help, and a search bar. Below this is the Department of Agriculture, Conservation and Forestry banner with a search bar and contact links. A navigation menu lists various departments: About DACF, Animals & Plants, Forest, Geology, Recreation, Farming, Planning, Licensing & Regulations, and Bureaus & Programs. The breadcrumb trail shows the path from DACF Home to Bureaus & Programs to the Board of Pesticides Control. The main content area welcomes users to the BPC Online Portal and provides instructions on how to use the site. A red box highlights the 'Log In or Create Account' link at the bottom of the page.

Maine.gov Agencies | Online Services | Help | Search Maine.gov

DEPARTMENT OF  
**Agriculture, Conservation and Forestry**

Contact Us | Get Email/SMS | Search D.

About DACF Animals & Plants Forest Geology Recreation Farming Planning Licensing & Regulations Bureaus & Programs

DACF Home → Bureaus & Programs → Board of Pesticides Control

### Welcome to the BPC Online Portal


This new portal will give you access to all your Pesticide Applicator information, such as license expiration dates, exam scores, credits earned. You can also use this site to apply for exams and licenses and to renew licenses.

Before starting, please read and follow these instructions carefully:

- If you have a Pesticide Applicator license (of any kind) with the BPC, before attempting to create a login account, please email [pesticides@maine.gov](mailto:pesticides@maine.gov) with the below information. This will allow your login to connect automatically to your existing information. You will be notified when you can create an account.
  - first and last name
  - birthdate
  - email
- If you are new to BPC, you may immediately create a login; you will need to enter your personal information. Please read [Maine Applicator Licensing Information](#) to learn what you need to do to become certified and licensed.
- If you will be doing work for a company, send an email request to [pesticides@maine.gov](mailto:pesticides@maine.gov) requesting access to that company information. You will be notified when the proper permissions have been created. You still need to create a personal login so follow one of the two steps above.

[Log In or Create Account](#)

Select Create Account at the bottom of the page



The logo is circular with a grey background. The outer ring contains the text "BOARD OF PESTICIDES CONTROL" at the top and "STATE OF MAINE" at the bottom, separated by dots. Inside the circle, the text "Think First..." is at the top, and "Spray Last!" is at the bottom. In the center is a green leaf with a yellow caterpillar on it.

User ID

Password

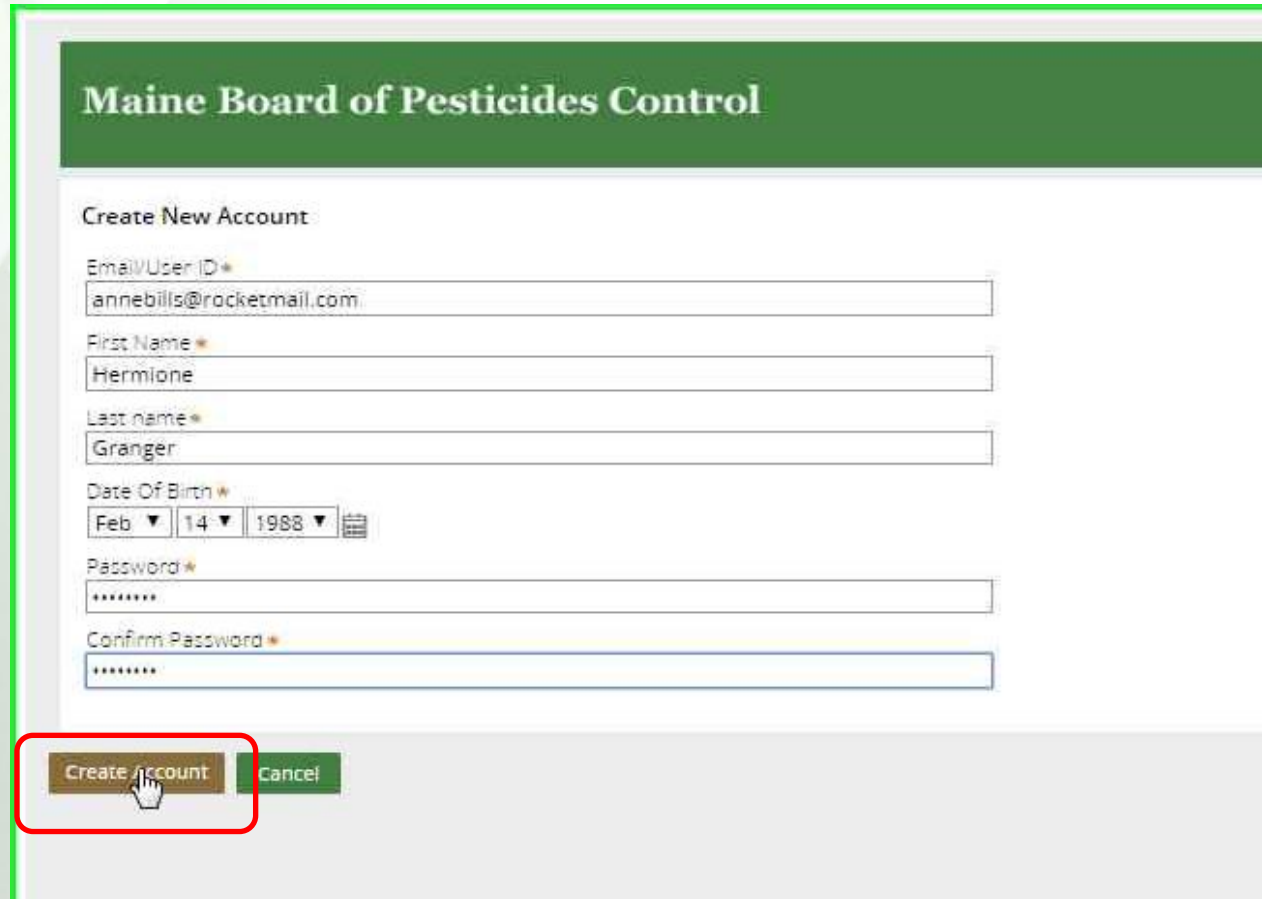
Login

[Create Account](#) [Forgot User ID/Password](#)

Pega 7.2  
3c86c60e398363ad883f54b9bee5cae5  
coreAssemblyCached\_72\_868  
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Pegasystems®

Enter all information matching what you sent to BPC. Your password must be at least 8 characters long.

Select Create Account



The image shows a screenshot of a web form titled "Maine Board of Pesticides Control" with a green header. Below the header, the section is titled "Create New Account". The form contains several input fields: "Email/User ID" with the value "annebills@rocketmail.com", "First Name" with "Hermione", "Last name" with "Granger", "Date Of Birth" with a dropdown menu showing "Feb", "14", and "1988", "Password" with a masked input "\*\*\*\*\*", and "Confirm Password" with a masked input "\*\*\*\*\*". At the bottom of the form, there are two buttons: "Create Account" and "Cancel". The "Create Account" button is highlighted with a red rectangle, and a mouse cursor is pointing at it.

**Maine Board of Pesticides Control**

Create New Account

Email/User ID\*  
annebills@rocketmail.com

First Name\*  
Hermione

Last name\*  
Granger

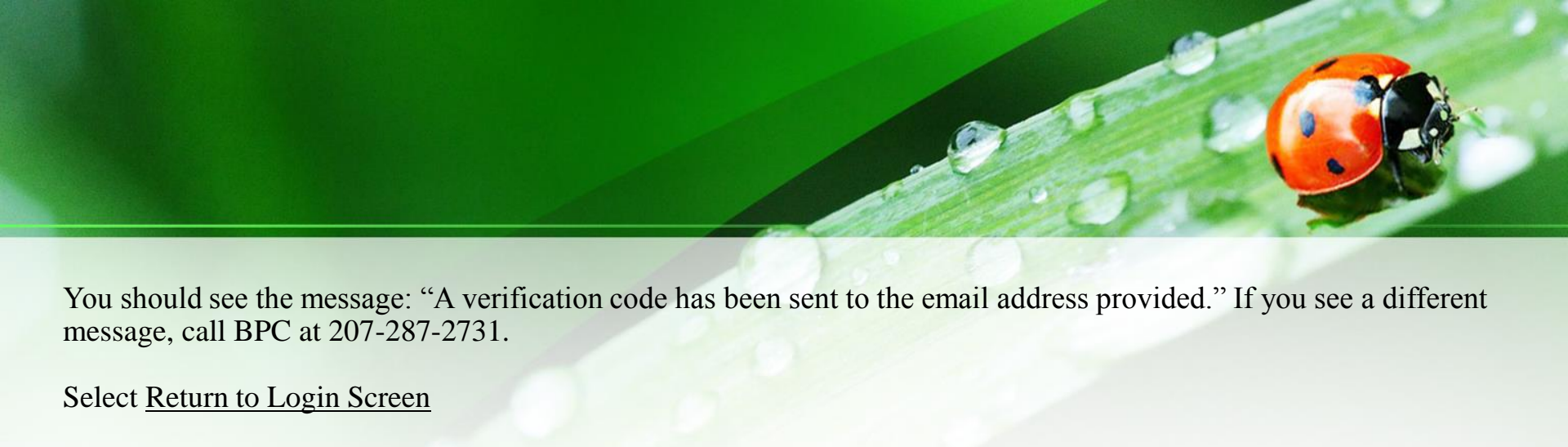
Date Of Birth\*  
Feb ▼ 14 ▼ 1988 ▼

Password\*  
\*\*\*\*\*

Confirm Password\*  
\*\*\*\*\*

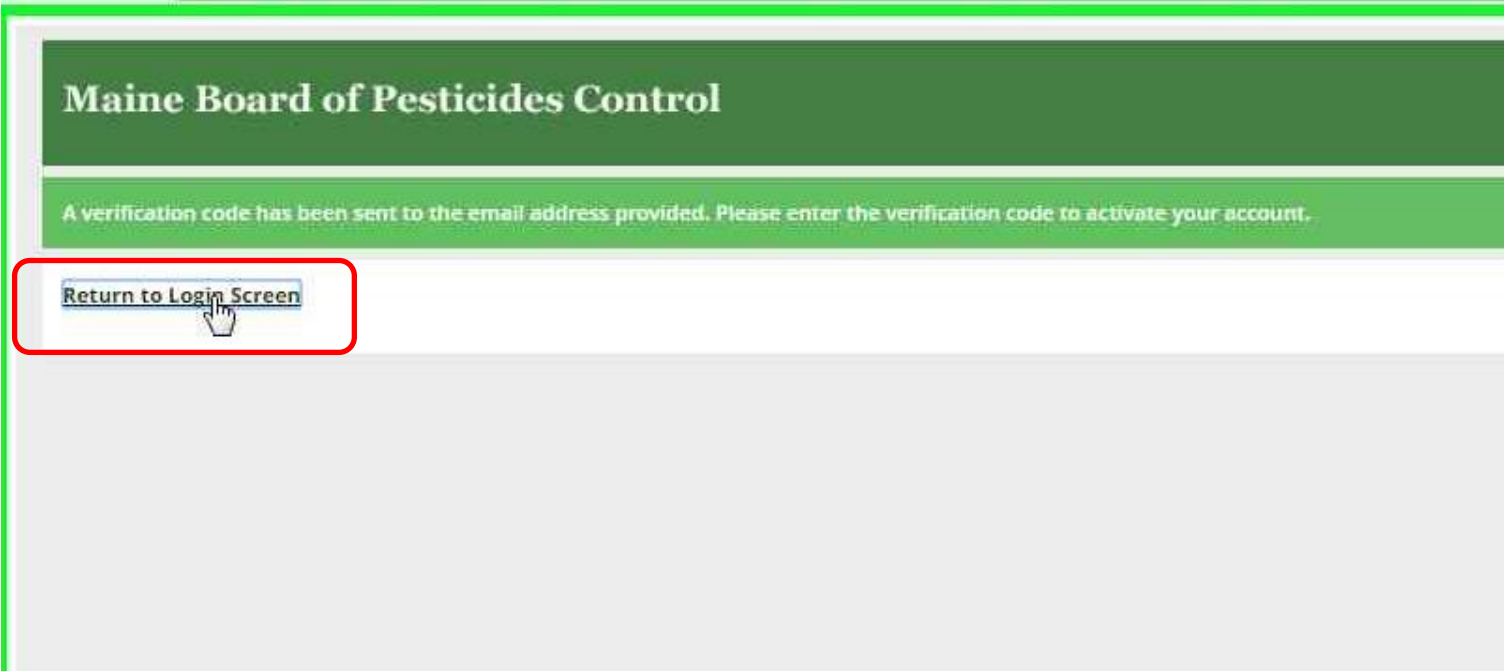
Create Account Cancel





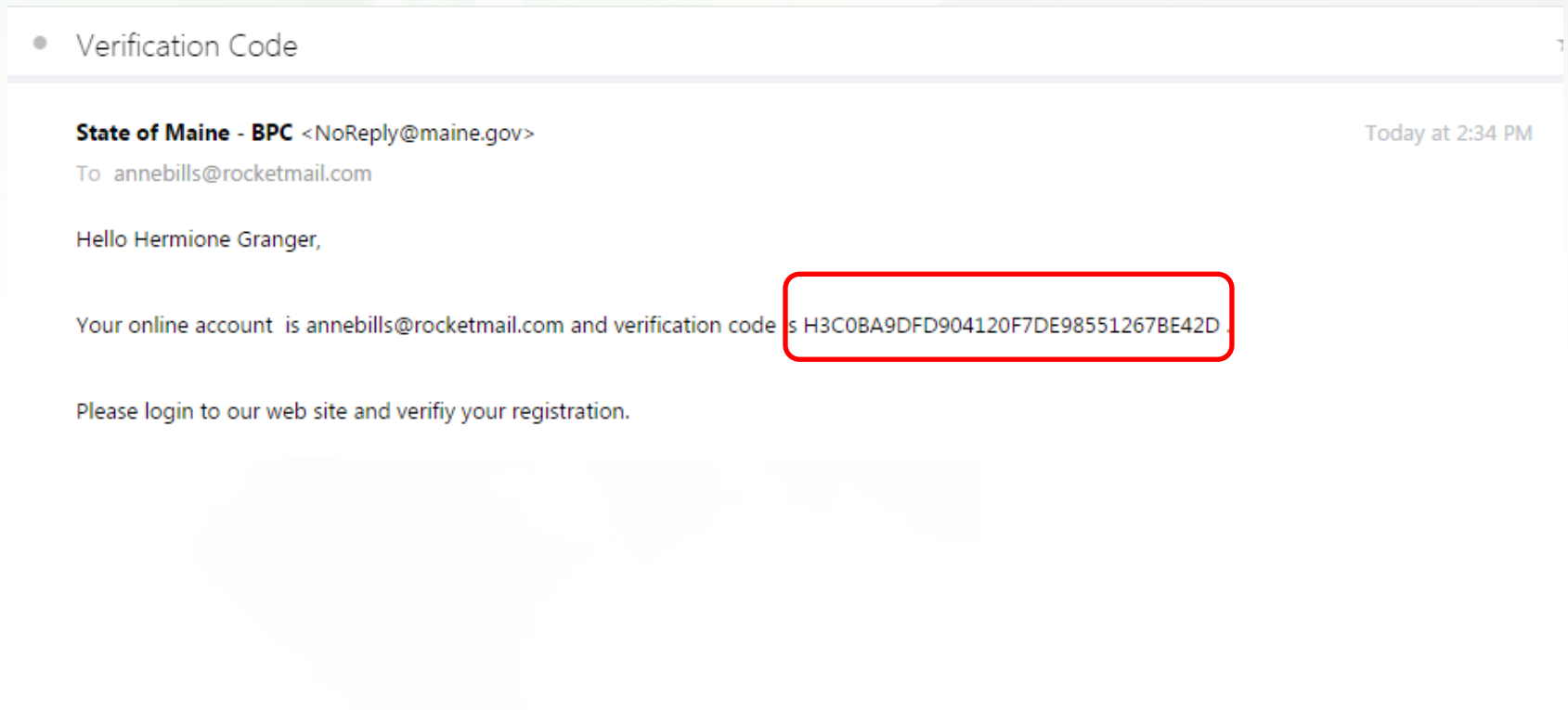
You should see the message: “A verification code has been sent to the email address provided.” If you see a different message, call BPC at 207-287-2731.

Select Return to Login Screen






You will receive a verification code via email



Return to the Login screen (if you've lost it, go to [maine.gov/bpc](http://maine.gov/bpc) and select Login or Create Account)

Enter your email and password and select Login



The logo is circular with a grey background. The outer ring contains the text "BOARD OF PESTICIDES CONTROL" at the top and "STATE OF MAINE" at the bottom, separated by dots. Inside the ring, the text "Think First..." is at the top, "Spray Last!" is at the bottom, and a cartoon caterpillar is in the center, sitting on a green leaf.

annebills@rocketmail.com

\*\*\*\*\*

Login

Create Account    Forget User ID/Password

Pega 7.2  
3c86c90e386363ad883f5409bee5cae5  
coreAssemblyCached\_72\_868  
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Enter

You see this screen because you are a new user, or your password has expired, or new security features have been enabled. Please update your password.

Current password

New password

Confirm password

[Change Password](#)



Copy and paste the verification code from the email and select Verify my account

We have sent you verification code in an email. Please enter the verification code to activate your account.

Verification code\*

H3C0BA9DFD904120F7DE985512678E42D

Verify my account

Cancel


Verify my account

Select Return to Login Screen





Enter your email and password and select Login



The logo is circular with a dotted border. Inside the circle, the text "BOARD OF PESTICIDES CONTROL" is at the top and "STATE OF MAINE" is at the bottom. In the center, there is a green leaf with a yellow caterpillar on it. Above the caterpillar, it says "Think First..." and below it, "Spray Last!".

annebills@rocketmail.com

\*\*\*\*\*

Login

Create Account    Forget User ID/ Password

Pega 7.2  
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coreAssemblyCached\_72\_868  
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# Your Profile

You can now see your Personal Profile

(note that this might look slightly different as the system is still under development)

## Maine Board of Pesticides Control

|            |           |               |               |                |   |                         |
|------------|-----------|---------------|---------------|----------------|---|-------------------------|
| First Name | Last name | Individual ID | Date of birth | Primary Phone  | Address                                   | Last login              |
| Hermione   | Granger   | BPC_IND-54146 | Feb 14, 1988  | (207) 621-4578 | 16 Griffindor Hall<br>Augusta ME 04330 US | Jun 16, 2017 4:16:38 PM |

### Other

[My Worklist](#)

[Upload Documents / Reports](#)

[Add New Company / Agency](#)

[Miscellaneous Payment](#)

### Personal Details

[View/Update](#)

[Change Password](#)

### Licenses

[Apply for Licenses](#)

[Renew Licenses](#)

[Reprint Licenses](#)

[View Licenses](#)

### Exams & Recertification Credits

[Apply for Exam](#)

[View Exams](#)

[Add Recertification Credits](#)

[View Recertification Credits](#)

### Licenses

### My Companies/Agencies

### Communication

#### ▼ Active Licenses

#### CMA-238

Commercial Master Applicator

|              |                 |        |
|--------------|-----------------|--------|
| Issue Date   | Expiration Date | Status |
| Jun 16, 2017 | Dec 31, 2019    | Active |

#### PPA-1220

Private Applicator

|              |                 |        |
|--------------|-----------------|--------|
| Issue Date   | Expiration Date | Status |
| Jun 16, 2017 | Nov 1, 2019     | Active |

#### PPA-1219

Private Applicator

|              |                 |        |
|--------------|-----------------|--------|
| Issue Date   | Expiration Date | Status |
| Jun 16, 2017 | Oct 31, 2019    | Active |

# Thank you

Open other training documents (found on [maine.gov/bpc](http://maine.gov/bpc)) to learn how to navigate and use the various functions.

Thank you for using the BPC online portal. We hope you find it useful.

Call the BPC offices at 207-287-2731 or email [pesticides@maine.gov](mailto:pesticides@maine.gov) with questions.